

TCS Provider Access Policy

Policy responsible: Deputy Headteacher

Approved by: Curriculum, Standards and Welfare

Statutory/Discretionary: Statutory

Review cycle: Annual

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1. Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

2. Student entitlement

All students in years 7-11 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

3. Management of provider access requests

3.1 Procedure

A provider wishing to request access should contact Mr Homewood, Director of STEM and named Careers Leader at:

Telephone: 01256 892061 Email: admin@testbourne.school

3.2 Opportunities for access*

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers.

Please speak to our Careers Leader to identify the most suitable opportunity for you.

3.3 Premises and facilities

The school will make the Theatre Hall, Sports Hall, or classrooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.

***In order to ensure the Health and Safety of our staff and students, COVID restrictions must be adhered to. At the time of writing (October 2020), this means that we are unable to welcome visitors into the school in person, except for in exceptional circumstances. All access will be virtual, for example through Microsoft Teams. Please contact the Careers Leader for more information.**