



Person Specification – Catering Assistant

Essential requirements are those, without which, the candidate would not be able to fulfil the responsibilities of the role. It is expected that the post holder will have the knowledge and qualifications indicated or their equivalent.

Desirable requirements are those which would be useful for the post holder to possess and will be considered when more than one applicant meets the essential requirements.

Professional qualifications	Essential	Desirable	Evidence
Literacy and numeracy skills	✓		Application
Relevant catering qualification (e.g. City & Guilds, NVQ)		✓	Application Interview
Professional experience	Essential	Desirable	Evidenced
Previous experience of working in a catering environment		✓	Application Interview
Personal skills	Essential	Desirable	Evidenced
Able to fulfil the physical requirements of the role – standing, working in heat, lifting and carrying, time constraints	✓		Interview References
Adhere to hygiene and health and safety policies and procedures at all times	✓		
Smart appearance	✓		
Understand safeguarding	✓		
Shows initiative, organisation and time management skills	✓		
Reliable and punctual	✓		
Personal attributes	Essential	Desirable	Evidenced
Positive, flexible approach to tasks/work	✓		Interview References
Self-motivated, able to work alone or as part of a team, as required	✓		
Takes pride in their work	✓		



Testbourne Community School

Working conditions – environment, and physical effort or strain.

Continuous standing, lifting and carrying, work in high temperatures

Context/additional information

Role holders will occasionally be required to attend training to keep their skills and knowledge up to date.

Testbourne Community School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to Enhanced Disclosure Barring Service and other relevant employment checks.